



ARCHERS

THE STRATA PROFESSIONALS

Corporate Overview

*Actively
engaging
communities*



*Actively sharing
our knowledge*

Industry leaders with an active approach to body corporate management

Founded in Queensland in 1982, Archers Body Corporate Management has built its reputation on nurturing active relationships with clients: body corporate committees, resident managers, property owners and developers. We believe this approach leads to more efficiently run properties and ultimately to more harmonious communities.

Archers' broad suite of services range across body corporate management, development consulting and compliance services. We have a relationship with reputable and experienced chartered accountancy practice Archer Gowland, ensuring utmost accuracy in all financial matters. Archers' utilises the latest technology which, coupled with our well-trained team, means we are always able to respond quickly to client situations and requests.

The Archers approach is based on our appreciation that clients want a truly responsive body corporate manager: up-to-date information, personal contact with managers you can trust, and a proactive approach to help identify future needs and ensure smooth operation of properties.

Body Corporate Management

We are actively engaged in helping our clients manage their properties through a comprehensive suite of administrative, secretarial, financial and insurance management services. We're across everything, and that means peace of mind for committees, resident managers and property owners.

Administrative Services

Archers prepares and maintains all records including roll updates, registers and compliance reports. All are made available for inspection and sales-related searches in strict accordance with legislative requirements. We also provide advice and guidance for the efficient management of common property, from major works projects through to issuing of by-law contravention notices.

Secretarial Services

Archers' meeting support includes calling for nominations, preparation and distribution of all notices and minutes, convening Body Corporate and Committee meetings, actively guiding Committees on issues and implementing all committee decisions. We also attend to body corporate enquiries including responding to all telephone calls within 24 hours and correspondence in 48 hours.

Financial Services

We prepare and present financial statements and monthly status reports with 24 hour online access to financial and other records. Other financial services include general banking, levy management, regular payment of on-going expenses, preparing annual budgets and investment of administrative and sinking funds.

Insurance Management

We offer a choice of insurances sourced from our pool of trusted insurance partners including building, common contents, public liability, office bearers liability and machinery breakdown insurance. Archers' insurance management services range from sourcing quotations and lodging claims to general advice and renewal strategies, document handling and provision of insurance information for owners or their representatives.

Development Consulting

Archers provides a body corporate consultation service for property developers through the entire project: planning and design, sales and development, and operational stages. Our goal with developers is to add value to the project by creating a framework to build a successful and harmonious place to live, work in or visit.

We take a personal approach to consultation that ensures all issues can openly discussed and addressed, and realistic budgets formulated to the benefit of both developers and property buyers. Our consultants' deep and broad experience with a wide range of developments adds real value for our developer clients at every stage of the process

Compliance Services

Archers provides accurate, professional fire safety consulting services and advice in accordance with the Building Fire Safety Regulations 2008, including fire safety audit reports, fire and evacuation plans, evacuation diagrams and fire training. Archers fully qualified Fire Safety Advisors have over 50 years of combined experience, giving you the peace of mind that comes with deep expertise in the field.

Our workplace health and safety audits provide a comprehensive assessment and reports of your premises, while Archers in-house quantity surveying service ensures pinpoint accuracy in the preparation of sinking fund forecasts, tax depreciation schedules and insurance replacement cost estimates.

*Actively consulting
and guiding*



History

Archers has been in the body corporate management business since 1982. In that time we've gained an extensive and broad experience that is second to none, enabling us to deliver the most effective, knowledgeable service in the market. Our clients rely on us – and so can you.

Knowledge

When you need advice on any aspect of body corporate management, we have experts in specific areas to give you the answers. Our information and figures are accurate and up to date; this means no surprises later on. You'll receive advice that not only stays within the legislation but also enables you make more informed and confident decisions.

Services

Our range of body corporate management, development consulting and compliance services is truly comprehensive, so you won't need to go anywhere else. You can expect a well-rounded service and a broad, informed perspective on all body corporate matters.

Location

Archers has regional offices in six locations around Queensland. Sometimes, local knowledge in body corporate matters can make all the difference. You'll feel good knowing that you're talking to someone from your part of the world who understands local needs.

People

We work hard to attract and retain the best staff. Your Body Corporate Manager will be well matched to your needs and will be your BCM for a long time to come. You will always receive a prompt response from Archers and you won't feel like a number. In situations where we don't have an answer for you immediately, we'll draw on our Queensland-wide resources to get it quickly.

Specific Experience

Archers is a business built by reputable accounting professionals. As such, you can expect absolute accuracy in communications, documentation and paperwork across our body corporate management, development consulting and compliance services. This dedication to accuracy can also produce money-saving opportunities.

abcm.com.au

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GOLD COAST
P: 07 5552 0700

BRISBANE
P: 07 3220 9400

SUNSHINE COAST
P: 07 5458 4500

WHITSUNDAYS
P: 07 4946 3000

TOWNSVILLE
P: 07 4722 2782

CAIRNS
P: 07 4045 7400